

March 11, 2025 PAC Meeting Minutes

Attendees: Marc, Karyn, Melissa, Cat, Leah, Monica, Marilee

Online Attendees: Lilia, Kaylee, Katie, Tashi, Jim & Dragana

Staff attendees: Kerry (Principal) and Cam (Vice-Principal)

6:32: Meeting called to order

6:32 Agenda approval - added Rack fundraiser to agenda

- Leah first, Marc seconded

6:32: February minutes adopted

- Karen first, Leah seconded

6:33 Principal's Report

- Kindergarten hearing tests and immunization have completed
- Indigenous walking map, uses indigenous territories rather than colonial borders
 - The map size was half the gym
 - Students could walk on it
 - It is coming back in April
- Reports will be available this week
- Pink shirt day
 - Made a movie with 2 students from each class
 - Was fun for the students
- Grizzlies visited and read to the students
 - Students enjoyed it
- Literacy week this week
 - Today was funky socks
 - Indigenous storyteller yesterday and tomorrow
- Indigenous elder came and drummed with staff in staff meeting
- Book fair
 - Provided by School House which is a local company
 - Students can purchase tomorrow (Wednesday) and Thursday
- Showcase of learning is set for the Fun Fair
 - Kerry will order the dividers for it tomorrow
- Emergency Prep
 - Cam has joined the school district's emergency prep team
 - There is a team that is planning a reunification drill for next year
 - Cam is on the team working on contents of the emergency containers
 - Revisiting lists of required items
 - Want to purchase some tables to add to supplies
 - Revisiting plan with staff at next meeting
 - Question about food ration bars, long lasting food ration bars vs granola bars
 - Cam: haven't discussed yet but something he will look into
 - Question: Is there a list of volunteer parents for emergencies?
 - Kerry: In the past the indication has been that parents take kids and go, never indication of parents wanting to volunteer

- Cam will follow up and ask
- Emergency contact form is for who can pick up for emergencies like earthquakes. This can be different from who picks up day-to-day. The school will only release students to people on the list.
- Kerry: will send out pamphlet with info about who to consider for emergency pickup
 - This should be sent out in September with the forms

6:47 Communication with parents and family

- PAC has received feedback of some incidents where students feel left out because they don't know about events. Example was given of not knowing when cross country sign up was.
- Can we get a monthly newsletter from the school?
- Kerry had sent out newsletter in the past but got feedback that no one read it
 - Kerry has been putting things on the school's website instead
 - Literacy week was missed on website because of illness/busyness
- Parent comment: Getting email from some teachers, but don't have subject line, so parents think it's spam
- Can we send out flyers more often?
- Kerry
 - Marne is sports council rep, could she put dates in newsletter
 - Lost the schools clerk, so don't have someone to send out emails
- Lots of dates for district events have been given late this year
- Should we do more to educate parents?
 - Maybe at start of year give parents details on where they can find info
- Can we consolidate emails into once a month email?
 - Kerry: ask staff to put items into agendas
 - But not all classes use agendas
- Need to find way to consolidate communication
- Tabled discussion to keep meeting on time

7:00pm Treasurer report

- Rack fundraiser, will do 50/50 draw
 - A 50/50 license is \$10 per application
 - License is good for 12 months, but events have to be in same location, and dates of events need to be in application
 - Plan this for September for the year for the school events
 - For The Rack will need to wait to book licenses as they don't book that far in advance
- Pizza
 - Forecast is for \$20K net, but not sure if we will hit that as prices have increased
 - Transaction volume is lower, so saving on Bambora transaction fees
 - On average PAC spends \$920 per week for pizza/juice/snacks
 - Price of juice/snacks have increased
 - Question: Is there an option to buy just the pizza?
 - Pizza organizers to look into that option

- Kerry got donation specific for hot lunches for indigenous students
 - Kerry asked if she can buy \$500 worth of juice boxes, to offset pizza cost, if that is easier than offsetting pizza orders that have already been purchased in the system
 - Someone from PAC Pizza team to talk with Kerry about it
- iRide - got missed this year as there were no teachers to organize it
 - Is that something the PAC should organize next year?
 - \$2200 expense expected to pay out of gaming. We have to spend the money in a given time frame
 - Should we save it for next year for both Grade 4 and 5 iRide?
 - Or use it towards buying games etc?
 - Are there other companies that provide a similar service?
- Lifeguards
 - Kerry and Cam have reached out to contacts but haven't heard back

7:17: Pac roles to fill for next year

- Pizza co-ordinator to work with Natasha
 - Job description is on FaceBook
- Treasurer
 - Karyn will be on PAC to help support/answer questions
- Secretary
- Reach out to Melissa or Cat if your are interested in one of these positions

7:19: Bursary

- Corinne will help mentor group

7:20 SPEAC

- [SPEAC February meeting minutes](#)
- Let April know if there are any questions for tomorrow's (March 12th) meeting

7:20 Events

- 156 people coming to gaming night on Thursday (March 13th)
 - 42 pizza orders, 29 sandwiches ordered
 - Monica P. picking up concession items on Thursday
 - Cash only concession
- Question about other hot lunches
 - Booster juice sent Kerry info about a discount for a hot lunch day
 - Kaylee willing to investigate and run a hot lunch
 - Should we do a FaceBook poll on hot lunch options?
 - Can we do it this year?
 - Yes, don't have to budget for it.
- The Rack fundraiser
 - Need 2-3 volunteers
 - Redesigned the pricing to make it easier
 - Marilee would like to promote the fundraiser more this time
 - Can we do 50/50 online?
 - Investigate using Rafflebox
- Spring Fair
 - Done the inventory
 - Purchased everything needed

- Need to get another food truck
- Discussion on whether we should we do hot dogs/hamburgers ourselves
 - Can we get a grill from Lions?
 - Can we rent a grill from the place we are getting the cotton candy?
 - Should we boil the hotdogs instead of grilling?
 - Spring fair committee to investigate further
- Spirit wear
 - Supplier is moving to Edmonton, so everything needs to ship from there
 - Concerns about having to ship that distance
 - Karyn has started looking for other local options
 - There are two local options
 - Karyn will setup meetings with them to get a head start on Grad hoodies for next year
 - But wouldn't make the same money as with the current vendor
 - But maybe less work for co-ordinator as its been a lot
- Bottle drive
 - April 5th
 - Leah reached out to Log House and they will donate their bottles
 - Will need someone with a truck to go pick up the donation
 - Leah to send notice to Kerry so she can send email to parents this week
 - Should we do community pickup?
- Art Cards
 - They have been done and submitted
- PedalHeads
 - Sent us a discount code for spring/summer camps
 - PAC will get a portion of any camps booked with that discount code
 - Also donated gift card for fun fair
 - Kerry has asked school district about posting about it from school and waiting to hear back
 - It is OK for PAC to post about it on FaceBook etc

7:42 Meeting adjourned