

Feb 11, 2025 PAC Meeting

Meeting held virtually on zoom and in person, due to the number of people sick this day.

Virtual attendees: Monica, April, Natasha, Kaylee

In person attendees: Karyn, Katie, Melissa, Cat, Cam, Kerry

6:33pm Call to order

6:33 Approval of Agenda

6:33 Adoption of January minutes:

1st Karyn, 2nd Katie

6:34 Principal Report

- Bottle drive
 - A bottle drive with an outside organization was held at Lakewood school
 - But there were issues with cleanup and placement of pallets/bins
 - Pallets showed up on Thursday evening which was inconvenient as they blocked classes need on Friday
 - There was broken glass outside of the Grade 1 classrooms
 - Kerry has followed up with company and school district that this was not acceptable
- Clubs such as choir, ukulele and knitting are starting up
 - Will accept yarn etc for knitting club
- Working with an author of book (fatty legs?) for her to come speak to students and do some Pro-D with teachers
- Literacy week will start the week before spring break
 - 2 indigenous storytellers to come to classrooms
 - Librarian is working to schedule a book fair that week
- Art cards are in progress
- 68 Kindergartens registered for the new school year
 - Full for next year except for a few spots in Grade 5
- STEAM week was a success
 - Inventions were displayed in the hallway
 - Teachers talked about having challenges for the older students next year
 - Older students helping with their buddy classes
- Snow has been complicating custodial staff work
 - But students have been enjoying it
- Parent question about sport teams:
 - Is it possible for email to go out about upcoming sport teams and which grades are eligible to help parents encourage kids to join teams?
 - Can teams give PAC dates for sport/club team signup so it can be posted on FaceBook page?

- Kerry to ask teachers put signup dates in agendas
- Connect with sports rep?

6:48pm Budget overview

- Karyn is working on clearing out old spirit wear merchandise
 - Raised \$250 by selling to staff for \$5 a piece
 - Plan to sell merchandise to students/parents at future events
- Mabels labels, received cheque for \$60
- Langford Grant
 - Karyn submitted an application for the Langford grant
 - There were 7 PACs that submitted plus 27 other community groups
 - Langford had more applicants than they had money to distribute.
 - Only 1 PAC was chosen to receive funds: Ruth King received a grant for their playground upgrade. Ruth King is in a central location in Langford so it increase play space in Langford's downtown area
 - Feedback from this process was to provide more details in application
 - Final voting decision for the grants will be held on Feb 18th

6:55pm Bursary committee

- Need to establish a bursary committee
- Belmont and Royal Bay have reached out about our timelines

7:00pm SPEAC Update

- The draft January meeting notes are [available here](#).
- Some highlights from the meeting:
 - New secretary treasurer: Brian Jonker
 - Note about new board roles, check out link in SPEAC meetings
 - Draft school calendars
 - Out for family feedback
 - Belmont has launched new logo
 - French immersion schools sending students to Quebec to participate in french speaking competition
 - Reminder to wear reflective gear at bus stops as it is still dark in the mornings
 - Challenges around recruiting/retraining french teachers
 - SPEAC will be presenting budget in February
 - Signup for SPEAC newsletter
 - Provide a number of learning sessions and community programs

7:05pm Calendar Events

- Games night: March 13, 5:30-7:30
 - Zeffy link has been created for pizza and subway
 - Will be posted to Facebook and handout provided to students
 - \$5 a sub and can personalize the ingredients on the sub
 - Will followup with subway on how to organize these food packages
 - Concession for drinks and cookies/chips

- Cash, but will have QR code to pay electronically as an option
 - 16 volunteer roles. Roles to be finalised but initial draft is:
 - Setup tables (30 tables) - 4 people
 - Pickup food - PAC member as they need to pay
 - Welcome shift
 - Handout meals
 - Concession shift
 - Entry by donation, suggested rate is \$10 per family
- Rack Fundraiser: April 24th
 - Fairly self sufficient event, will discuss/organize more at next meeting
 - If doing 50/50 draw, then license needs to be started now
 - Minimum of 2 weeks is needed
 - And need to submit reports from previous events
 - Use online 50/50 system this time
- Spring Fair
 - Melissa and Cat to inventory what games we have stored at the school
 - Need to figure out how many prizes are needed for the games
 - Will be a separate meeting to plan fair
 - But inventory needs to be done first
 - Meeting will be on Zoom, not in person
 - Art gallery
 - Use the entire gym for the art gallery
 - Auction basket at each classroom.
 - Melissa and Lily meeting to organize auction
 - Will come up with themes for classroom auction baskets
 - Also will have community auction items
 - Will use online platform to start auction online for community auction items (but not the classroom auction baskets)

7:19pm Fund raising

- Pizza co-ordinator, Natasha would like to coordinate pizza with someone next year.
 - This is Monica P.'s last year as pizza co-ordinator
 - Asking PAC members first to fulfill role, before reaching out to wider parent group
 - Will need to get food safe to be in the role
 - Cost of food safe will be covered by the PAC
- Treasurer position
 - Will need a new treasurer next year, as Karyn's term in the position will be up at the end of the year
 - If someone wants to take on the position, opportunity for mentorship over the next few months
- Secretary
 - A new secretary will be needed next year as well, as Monica G will be moving on as her kid is graduating from Grade 5 this year
- Spirit Wear
 - Karyn has a new plan for grad hoodies for next year after coordinating them this year
 - She would like to run it next year after learnings from this year
- Bottle drive

- Have reached out to business about picking up bottles from them
 - Need someone with truck to pick up from businesses in early April
 - Suggestion to send parents and kids to go door-to-door as well
 - Will need someone with truck to do this
- Art Cards
 - In progress
- Fund raising options
 - Tabled for this meeting
- Long term for new playground
 - 2026/27 - Host a gala to raise money. Melissa talked with a PAC that did this and raised \$50K
 - Will need big auction items
 - New playground will be between \$150-200K
 - Committee will be needed next year to start organizing this