PAC Meeting December 10, 2024

PAC Attendees: Leah, Lilia, Monica P, Katherine, Kaylee, Karyn, Monica G, Sheana, Natasha, April

Staff Attendees: Kerry, Cam

6:33 Meeting called to order

November meeting notes accepted

**Principal Report**

- Grade 4/5 Handball jamboree a few weeks ago, students enjoyed it

- Tomorrow staff vs Grade 5 Handball

- Lots of field trips, multiple classes joining together for field trips

- Still getting registrations, accepting one, and then only 2 spots left

- Prepping for Pancake breakfast

- Got 300 oranges

- Santa, Mark, is booked. His mum is coming as his elf

- Will be class photo with Santa

- Back crossguard is working well, getting more people using that access which helps to ease front drop off area

- Hearing assessment of kindergarten students today, parents will be notified if there is an issue

- Food drive donations will be picked up on Monday

**Membership update**

- Christa and Marlysse have stepped down as event coordinators

- Spring fair is last large event

- Will not replace these positions until the AGM

- Will divide tasks among PAC membership

- Hope to order prizes in January to get better pricing

**Budget Overview**

- Rack fundraiser - total raised was $2004. Minus expenses the total was $1164

- $1590 - ticket sales

- $126 - music bingo

- $288 50/50 (which we took half from $144)

- Karyn is looking into Langford grant, can get up to $10,000 which we would use towards a new playground in the back

- Deadline for grant application is Dec 15th

**SPEAC meeting**

- November’s SPEAC meeting minutes available at:

 <https://drive.google.com/file/d/1Fls61vIDKfnGzIBIN-PEOIIDDMkDH9bC/view?usp=sharing>

**SPEAC leadership dinner**

The following was discussed at the dinner:

* hard to do fundraisers, competing with other schools and sports teams
* Is there a way to coordinate with other schools on what they are doing?
* Fundraising ideas:
	+ family photo night, use same photographers as school photos
	+ crazy cookie and purdies
	+ online 50/50 - rafflebox
	+ coupon books
	+ bottle drives
	+ we're one of the few that does pizza lunch
* volunteer recruitment suggestions:
	+ free admission to events if you volunteer
	+ draw of gift card for volunteers
	+ classroom that had most parents volunteers won a pizza lunch

**Calendar of events**

* Rack Fundraiser
	+ Overall the event was good, but little things to improve on.
	+ lessons learned:
		- use separate QR codes for bingo and 50/50
		- Do 50/50 electronically
		- Increase price of 50/50 tickets to $10 instead of $8.
			* Most parents wanted $10 of something
		- no need for more volunteers, 3 volunteers was enough.
		- Rack staff was good.
		- Next time do not schedule for December, as December is already busy and families budget for other things.
			* If it was held at a different time of year, it may be easier to get donations for prizes
			* Hold this event in February - Spring time frame next time
		- Spirit wear prizes were donated (company donated $50).
		- Parent volunteers covered other prizes (lego, sled, hover sphere, board game, spirit wear, PJs,
		- Next time should we have adult prizes too i.e.gift card to restaurant?
		- Can there be an option other than a burger?
			* Maybe chicken fingers option?
			* Sounds like chicken and mac/cheese was an option. Advertise these options, as some families didn’t go as burger was only advertised option.
* Pancake breakfast
	+ decorations, table coverings, crayons etc are ready to go.
	+ Lions will be here around 7:15 to prep.
	+ Parents of students with allergies have been notified of options.
	+ Place settings this year will be winter festival themed with puzzles and games on the other side
		- This is to make the event inclusive for those families that do not celebrate Christmas. There is a significant percentage of families that do not celebrate.
* Games night
	+ Board Game cafe booked for March 13th.
	+ Will create packages for dinner/snacks options.
		- Likely pizza and kernals popcorn with drinks from costco.
			* Post to zeffy.com and pre-order through there.
	+ Discussion to start at 5:30 but setup concession in the gym as the music room is in use by the day care until 5:30
	+ Kerry ordered 30 tables/150 chairs for the gym.
	+ Do we want something other than pizza, since it's on pizza day?
		- Suggestions: A&W? Whitespot? Other options?
* Spring fair
	+ food truck ideas? Follow up with Mark C. about the food truck he suggested
	+ Need help to get prizes for the silent auction
		- Plan to have classrooms to put together a class basket based on a theme. Class families contribute to it.
		- Use auction23 website to run the auction, this way people get notified if they have been outbid.

**Fundraising**

* Pizza
	+ Karyn will analyze if we need to implement a service fee to recover costs paid to Bambora.
	+ Pizza ordering schedule for the new year will be posted before school goes back to session.
	+ Pizza will be served first Thursday back
	+ Kerry confirmed only 1 person on shift needs food safe ticket
* Spirit wear
	+ have a lot of orders, deliveries tomorrow.
	+ Every 2nd Monday going forward for deliveries
	+ Cam got a few extra items in his order by mistake, the vendor has said to keep items, we will use them as prize items for future events
	+ Vendor has been good to work with. Cam got 2 rush orders for practicum teachers
* Bottle drive is booked 10-2 on april 5th
* Art cards
	+ Teachers will be given details this week
	+ This gives them a chance to plan for doing the projects in January.
	+ Artwork deadline will be Feb 28th
* Fundraising discussions
	+ Seed packets - get 50% of proceeds.
	+ Smencils?
	+ Coupon books?
	+ Can we have another hot lunch day besides pizza? subway etc?
	+ Make a list of potential fundraisers to discuss at the next meeting.

Meeting adjourned 7:44