

February 6, 2024

PAC Attendees: Liz, Melissa, Corinne, Karyn, Monica, Marlysse

Staff Attendees: Corrinne, Kerry

### Principal Report

- STEAM week was amazing, thank you Mr. Samson for organising
- 100% full in Kindergarten for registration
- Welcome to new secretary, Michelle
- School would like to promote the use of [lakewood@sd62.bc.ca](mailto:lakewood@sd62.bc.ca) for attendance vs phone calls
  - Email both that address and the teacher
  - Will be checked multiples times a day
  - Will add to hotlunches and Facebook page
- Laminator - grateful for new laminator, working very good
- Learning survey has been emailed to parents
  - only mailed to parents of students in grade 4
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- Elder earl - supporting to classes with Indigenous students
- Metis elder coming in twice a week
- Brother Rick will be doing drumming
- The artist is working with the kids on line and form and colour. Learned eye shape in art is different between nations.
- Discussion on cultures and events that are celebrated
  - Lead to conversation about diversity and culture.
  - Librarians are reviewing books to ensure books have a good representation of cultures that are representative in our school
  - Kindness week next week
  - Pink shirt - 28th

### Treasurer report

- Able to view reports online coast capital now.
  - Makes Treasurer job much easier now for reporting
  - Ordered cheques for coast capital
  - Waiting on cashing of outstanding cheques to close out TD bank account
- Cost of fruit snacks has gone up for pizza day. Will need to reconsider options for next year.
- Bambara also charges fees per transaction.
  - May want to encourage parents to do bulk ordering of pizza next year.
  - But we will track to help make an informed decision. May need to pass along transaction costs. But will monitor this year to figure out how much we are losing to transaction fees and if we should try to recover.

### President Report

- Liz motions to accept meetings

- Melissa seconds
- Meeting accepted
- Bottle drive was cancelled on Friday by PAC because of weather. But Supplies were still dropped off Saturday morning and not in right spot. And was not picked up until Tuesday,
- Many organizations had to cancel bottle drives because of weather
- Reschedule for March 2nd. Melissa will organize. She will call the company to schedule
- 10 day window for ordering hoodies.. Small adult sizes will be available for students
- For spirit wear, we need a minimum of 10 orders per SKU.
  - Discussion over what SKUs we want to offer
  - Have leftovers from last year. How do we promote those leftovers?
    - Sell outright in spring time?
    - Sell at May concert or fun fair?
    - Sell at bottle drive?
      - Can we accept e-transfer, Karyn will investigate
  - Decision: Will sell at bottle drive as we have volunteers on that day anywhere. Will need a cash box.
- Art cards
  - Art due date will be March 1st
  - Art will go online after Easter. Order deadline be April 14th. Orders will be delivered May 3-8.
- Bursaries
  - Need people to volunteer to review bursary applications
  - Review on your own time in the evening via email.
  - Rank applications and compare with other reviewers to come to a consensus on winners
  - See Corinne to volunteer
  - Require winners to come to the assembly to accept award
- PAC is struggling to get volunteers
  - Will not be able to continue programs if we can't get volunteers
  - Melissa is planning to send a communication that is direct about how lack of volunteers will lead to cuts in programs we offer.
  - Spring fair is not happening for lack of volunteers
    - But have booked inflatables
    - And some food trucks
    - Brings in roughly \$11K
    - Need a co-ordinator to run it.
  - Will make the decision at the March PAC meeting on whether the fun fair is happening or not. If it doesn't happen we will consider if there is some other smaller event we can offer.
  - Put on the sign that we need volunteers.
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