



# Lakewood Elementary PAC

2363 Setchfield Ave, Victoria BC, V9B 5W1

General Email: [lakewoodhotlunch@gmail.com](mailto:lakewoodhotlunch@gmail.com) Phone: 250-474-3449

Welcome back to a new school year with the PAC hot lunch program! Thank you to our volunteers for running this program every week. Online ordering will open on Friday September 15<sup>th</sup>.

**For online ordering please go to [lakewood.hotlunches.net](http://lakewood.hotlunches.net)**

To register:

- Go to the webpage noted above “click Here to Register” to set up your account
- The schools access code is “LWHL” (case sensitive)
- Complete the rest of the registration form (including your email address to ensure you receive your reminder emails about hot lunch order deadlines and your child’s hot lunch order for the upcoming week)
- Click the “Register Now” button at the bottom
- Follow the instructions to add each child in your family who attends Lakewood Elementary
- Once your child(ren) are registered, click on “Orders” to begin ordering

**All families must register and create a log in.** We are unable to carry your information over from year to year. However, if you had a credit it will show up on your new account so long as you use the same email as last year.

## **Pay Pal:**

We only accept hot lunch order payments through paypal([www.paypal.com](http://www.paypal.com)). No cheque or cash payments will be accepted. You can either pay with a credit card as a Pay pal guest (Visa, Mastercard, or Amex) or set up your own paypal account.

Pay Pal charges transaction fees to the PAC for every purchase. If you are able to order for multiple weeks at once this will help reduce our fees.

Safety notes: We cannot guarantee that there are no nuts or other allergens in any of these meals. Please check with the vendors directly regarding ingredients.

Please remember this is a fundraiser program run by volunteers. We are always looking for volunteers to assist on hot lunch days. Please email if you are available to volunteer on hot lunch days

Questions about the hot lunch website can be directed to [lakewoodhotlunch@gmail.com](mailto:lakewoodhotlunch@gmail.com)

**\*\*Please note:** If you experience any issues with your PayPal account, you must contact PayPal directly to solve the issue.